

TOWN CENTRE INVESTMENT FUND APPLICATION FORM

Name of applicant(s)

Name of business/
proposed business

Business must be open within 3 months of grant approval

Type of business

Business address

Postcode

Phone

Mobile

Email

Proposed/existing business opening date

Brief description of the proposed/existing
business (Continue on a separate sheet if required)

Length of time trading

Years

Months

Company registration number

Business type:

- Limited
- Sole Trader
- Partnership
- Other

Which town are you interested in moving to/expanding in?

- Grantham
- Stamford
- Bourne
- The Deepings

Please explain briefly how your proposed/existing business adds value to the existing town centre offer

(Continue on a separate sheet if required)

How many jobs will be created?

Amount of grant requested

£

Total business investment (Excluding grant)

£

Main source of business investment (proof will be required)

Bank borrowing £

Personal savings £

Friends and family £

Other grants £

Other (Please Specify)

Please explain why you need this grant support

(Continue on a separate sheet if required)

Please explain what the grant will be spent on

(Continue on a separate sheet if required)

Are you an existing business in one of South Kesteven's town centres? Yes No

If yes, please provide details

(Continue on a separate sheet if required)

Is planning permission or a change of use required for the works proposed? Yes No Don't Know

If yes, have you consulted South Kesteven District Council for planning services? Yes No

If yes, please provide details including the name
of the officer consulted

(Continue on a separate sheet if required)

Have you ever been subject to formal insolvency proceedings e.g. Bankruptcy, IVA or other credit arrangements in respect of
arrears on repayment of funds you owe?

Yes No

If yes, please give detail:

(Continue on a separate sheet if required)

Have you previously applied for a grant support under the SKDC shop front improvement scheme? Yes No

Notes:

InvestSK reserves the right to decline applications that don't meet the objectives of the Town Centre Investment Fund.

Should a large volume of grants be received, those that fit best with the objectives of the scheme will be funded in the first instance.

The grant is intended to support the viability/incentivise the take up of vacant units in the town centre. It is not intended to be the main source of funding for the business venture.

Along with this application form, a business plan and supporting information as listed in the applicant guidelines must be provided. Within the business plan it must clearly state how the grant money will be spent.

The grant must be spent on work to the property or equipment and not operating costs. Works must be undertaken by a competent contractor/reputable company. Actual invoices of works done should be provided with sufficient details for InvestSK to verify the grant claim.

Grant monies must be claimed within three months from the award of the grant date, otherwise the offer of the grant support shall be withdrawn.

InvestSK will seek to recover the grant funding if the business closes, relocates without expansion or is put up for sale within the below timeframes:

Closes within 6 months	100% of grant to be repaid
Closes within 12 months	75% of grant to be repaid
Closes within 18 months	50% of grant to be repaid

It is the applicant's responsibility to ensure that all relevant regulatory bodies have been consulted and licenses achieved. This may include (but not exclusively) planning, environmental health and building control. A grant will not be paid if permissions required are not in place.

InvestSK's decision is final and no appeals process is in place.

DECLARATION – PLEASE COMPLETE AND SIGN BELOW TO CONFIRM YOU HAVE READ AND UNDERSTOOD:

I HEREBY DECLARE THAT THE INFORMATION PROVIDED IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, THAT I HAVE NOT BEEN ADJUDICATED BANKRUPT, NOR MADE ANY COMPOSITION WITH MY CREDITORS OR THAT NO JUDGEMENT EXISTS AGAINST ME. I UNDERSTAND THAT ANY FALSE INFORMATION GIVEN COULD RESULT IN REPAYMENT OF GRANT MONIES PAID TO ME IN FULL IMMEDIATELY, OR THAT I MAY FACE PROSECUTION.

I AUTHORISE INVESTSK TO SEARCH WITH CREDIT REFERENCE AGENCIES AND TO REQUEST ANY REFERENCES DEEMED NECESSARY.

I CONFIRM THAT I AM NOT INVOLVED IN ANY WAY OR CONNECTED WITH ANY ACTIVITY THAT IS NOT SUITABLE TO BE SUPPORTED FROM PUBLIC FUNDS.

I FURTHER DECLARE THAT THE FINANCIAL ASSISTANCE WHICH IS THE SUBJECT OF THIS APPLICATION WILL BE USED SOLELY FOR THE PURPOSES STATED ABOVE AND PROOF WILL BE SUPPLIED TO CONFIRM THE AMOUNT SPENT.

I UNDERSTAND THE GRANT IS DISCRETIONARY AND INTENDED TO SUPPORT THE VIABILITY /INCENTIVISE THE TAKE UP OF VACANT UNITS IN SOUTH KESTEVEN TOWN CENTRE; AND SHOULD NOT BE REGARDED AS AUTOMATIC IN ANY CIRCUMSTANCES.

APPLICANT'S NAME:

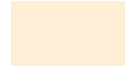
BUSINESS NAME:

SIGNATURE:

DATE:

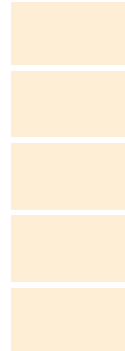
APPLICANT'S CHECKLIST

Application form



Supporting information

- Business plan
- Cashflow & profit and loss forecasts
- A schedule of proposed works
- Two quotes for the proposed shop fit out works & equipment
- Planning/licensing/environmental health consents/details



Please return your completed application form and supporting documents to Jon Hinde at InvestSK:

Email: jon.hinde@investsk.co.uk

Address: InvestSK, 2nd Floor, The Maltings, Wharf Road, Grantham NG31 6BH